




STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

EUGENE A. CONTI, JR.  
SECRETARY

April 4, 2011

To: Lisa N. Avery  
Program Manager – Traffic Data Collection

From: Terry M. Hopkins, P.E.  
State Traffic Safety Engineer 

Subject: Traffic Data Collection Requests – Sub-delegation of Approvals

I hereby sub-delegate the authority to approve requests for traffic data collection to the Mobility and Safety Information Engineer. This authority shall only be invoked in my absence and only for the following items:

- Locations with an estimated AADT of less than 5,000 VPD
- Turning movement counts with a duration of 16 hours

This sub-delegation is being made due to the time-sensitive nature of many of these requests and does not change the normal request processing procedures. Please let me know if you have any questions.

TMH/rjj

cc: J.K. Lacy, P.E.  
R.J. Jaeger, P.E.